

2017 Junior Concert Info Pack 1 (of 2)

“Tiny” Toddler Students



This pack contains initial information regarding 2017’s **Junior Concert** showcase. Information in this pack pertains to all of our “Tiny” Toddler class families, with specific information tailored to parents of very young students.

This is the first of two concert information packs, designed to give you all the details you need to prepare for your concert participation. This pack will deliver basic information about dates, venues, and conditions of the concert and its associated rehearsals. The second pack will be released later in the year, and will contain finer details like arrival times, costume requirements and rehearsal schedules, which are not yet available until closer to the concert dates.

Please read this pack thoroughly - if you still have questions, please contact administration on dance@waps.com.au or (08) 9388 6970.

Date and Time

2017's concert will be held on Saturday 16th December, with a technical rehearsal on Friday 15th December.

A dress rehearsal will take place on Sunday 3rd December, at WAPS Subiaco.

Specific start times and schedules will be made available in Concert Info Pack 2, however generally the Junior concert starts late morning/noon, the Adult concert after/around noon, and the Senior concert later in the afternoon or evening. For a guide to rehearsal times, please see the *Rehearsal* section of this pack.

Venue

The 2017 concert showcases will once again take place at the Lady Wardle Performing Arts Centre at St Mary's Anglican Girls School in Karrinyup. This is a state-of-the-art facility with sprung floors, high tech sound and lighting, excellent accoustics, and onsite parking for audiences.

The venue seats over 500 patrons and offers ample and secure backstage space for performers.



Fees

There are extra fees associated with concert participation, necessary in order to cover the extra cost of putting on such an event.

Concert Levy: Every participating student must pay a \$30 Concert Levy in order to participate. This fee covers costs such as extra rehearsal, staff time, venue hire, licenses and insurance, etc.

Costume Hire Fee: Please see the Costume section of this information pack.

Term Fees: Please note that all participants must pay all class fees in order to participate. Students with fees owing on their accounts will not be allowed to participate until payments have cleared. WAPS term fees are **always** due before the first class of term.

Rehearsals

For such large-scale productions, rehearsal is an obvious necessity. Two rehearsals will take place outside of regular class time before the day of the concert.



Dress Rehearsal/Photo Day:

Dress rehearsals take place at WAPS Subiaco, where each class runs through their items in costume, hair and make up, followed by a quick photo shoot in costume. Soloists/Duos/Trios will also be able to rehearse their items in costume and pose for photos if they wish.

Date: Sunday 3rd December

Time: A schedule of times will be confirmed in Concert Info Pack 2. Each class will be allocated one 5-10 minute slot per performance item. This rehearsal *does not* run in concert order, and students are only required to stay for their classes' allocated time slots. Parents are welcome to watch, and then take children home as soon as they have returned their costumes after photos!

Venue: The WA Performance School, Subiaco.

Requirements: Stage hair is required, and costume must be worn. Toddlers usually won't require full stage make-up for this rehearsal, but a light coat of lipstick is recommended for photo day. More information about this

will be released in Concert Info Pack 2. Our photographer DanceWorks Photography will hand out cards on the day so that parents can purchase dress rehearsal group and single portraits after the concert if they wish.

Tech Rehearsal:

A technical rehearsal is required not only so students can familiarise themselves with the venue and protocols of the concert, but so that technical staff can program and test lighting and sound cues - vital for the smooth running of the concert.

Date: Friday 15th December

Time: Specific times will be confirmed in Concert Info Pack 2. The junior rehearsals will likely run in the morning, and the senior rehearsals will likely run in the afternoon. This rehearsal will run in concert order, and students are required to stay for the entire rehearsal.

Venue: Lady Wardle Performing Arts Centre, St Mary's Anglican School for Girls.

Requirements: Hair and make up are *not* required for this rehearsal. Some individual students may be provided with their costumes in order to test lighting colours, but not everyone.

Absolutely no guests, parents, or non-performers are allowed in the auditorium at any time on Tech Rehearsal Day, however parents of Tiny Toddlers will be allowed to stay in backstage holding areas with their children if they wish.

If you prefer, your toddler will be supervised throughout the rehearsal by trained WAPS staff, and you can pick them up as soon as they have finished rehearsing their items. More information about this schedule will be made available to you in Concert Info Pack 2.

Costume

Unlike many performing arts schools, WAPS allows students the choice to either *hire* or

purchase their concert costume/s. Measurements for junior students are taken during class time and costumes are ordered from overseas by WAPS in Term 3; as such, any new students enrolling at WAPS for the first time after Term 3 may not participate in the concert. Do note that most dance costumes require a snug fit to avoid sagging, or falling down (or off) during dances!

Hire: Costume hire fee is \$44 per costume.

This fee includes ordering, care, maintenance, cleaning, sourcing, insurance, and storage of the costume. The costume will remain the property of WAPS and must be returned after every rehearsal, and once the concert is over.

Purchase: Alternatively, costumes can be purchased at cost price, which varies depending on the costume; prices will be made available to parents on the day of the dress rehearsal, when students try the costumes on for the first time. Students may not take purchased costumes home until *after* the concert, even if already paid for.

***N.B.** Usually musical or theatrical students are asked to provide their own clothing as costume according to teacher instructions. Sometimes dancers may also be asked to provide all or part of their costume. Costume fees will not apply to students who are not required to hire/purchase any costume item from WAPS. Information about costume requirements is provided to parents by late Term 3/early Term 4 in order to give families enough time to coordinate their costumes.*

General Requirements: General guidelines for junior dance students are listed below, however teachers may request specific changes depending on class routines (please consult them or Concert Info Pack 2 before making any purchases).

Hair: Up in a high ponytail (or a bun for ballet or acro), with all wisps gelled, sprayed or pinned back.

Tights: Non-shimmer tan dance tights, or pink for ballet. No tights for acro.

Shoes: Dependent upon the discipline of dance. Style/colour will be assigned in Concert Info Pack 2.

Make up: We know all our toddlers have beautiful skin and faces, however the lights at the venue will dramatically wash out their faces, to the point where they may not be clearly visible from the audience (or in your DVD or photos!) As such, stage make up is required for *all students* regardless of age or gender (including music and acting students). For girls, please apply foundation and blush to match skin tone, brown eyeshadow and red-pink lipstick. Older students can also wear mascara. Boys should wear foundation and blush/bronzer to match skin tone, as well as some light brown eyeshadow simply to ensure that eyes are defined and visible from the audience.

Music Tracks

Rehearsing at home is vital to ensure all choreography, repertoire or scripts are committed to memory, and to help students perform at their best standard; as such, we make music tracks available for students to rehearse with at home.

By early term 4, WAPS will email make a Dropbox link available to concert participants - this link will contain music to download for home rehearsal use.

The Concert

The annual WAPS production is a fantastic opportunity for students of all ages to

showcase their skills and hard work. We hope that all WAPS students are as excited as we are for this opportunity to have fun and perform with their classmates and teachers, regardless of their age or level.

Performance is an integral part of our school and it's important that WAPS students get a chance to try their hand at live performance - especially after working so hard throughout the term to develop their skills - and gain valuable professional performance experience.

It's important to make sure you're receiving WAPS newsletters in your email inbox, as these often contain important dates and reminders for concert season. Please ensure any emails from @waps.com.au addresses are not being redirected to your spam or promotions folder.

Your participation in the concert must be confirmed with us **in writing** using the form attached to this pack (which you may email to dance@waps.com.au). Please check the Deadlines page for more information about when this is due.

Concert - Arrival:

On the day of the concert (16th December), students are required to arrive backstage 1.5 hours before doors open (doors generally open one hour before the show starts, though times will all be confirmed in Concert Info Pack 2).

Parents of Tiny Toddlers may choose to stay backstage with their children if they wish, until they are asked to leave by teachers prior to the start of the concert. Parents are not allowed backstage while the concert is running, however parents of toddlers are able to come to the stage door and let us know if they need to collect their child during the concert or interval.

We usually request that parents and students stay for the entire length of the concert, as it's good etiquette to watch other performers, however we understand that this is a big day for our very young students and they may get tired! If you would like, you may collect your Tiny Toddler during the interval and leave early, or they can watch the rest of the concert sitting on your lap in the auditorium. Do keep in mind that if your toddler is not backstage in the second half, they will not be able to participate in the short 'finale' at the end of the show. Remember that if you need to collect your toddler at any time during or after the concert you must proceed to the stage door to let us know you are ready to collect your child.

Concert - Backstage:

Performers must stay in their designated areas, whether side of stage (if they're about to perform), or backstage in their designated rehearsal room. All children are supervised at all times by WAPS staff, and **guests, parents, or other non-performers are not to be backstage at any time during the concert** for the safety of our students.

If you need to collect your child during or after the concert, please read the notes above in 'Arrival'.

Many families pack games or activities to keep children occupied during any long breaks backstage - these items must be well-labelled, and WAPS cannot accept responsibility for any lost or damaged items. We do not recommend messy activities (like textas for colouring), or easily-lost items for toddlers, but will have staff allocated to supervising and entertaining students when they are not preparing to perform.

Designated eating areas will be marked out on the day - **no food and drink is to be consumed outside of these areas**. Please do not pack food/drink that will be messy to consume, as this risks damaging costumes. Please do not pack food/drink for junior students that contains nuts or other common allergens, and instruct all young children that

they are **not to share food** with their classmates (even if they have no snacks or drinks of their own!).

Parents of Tiny Toddlers, we ask that you feed your child before dropping them off at the concert so that they are not hungry too soon after they arrive. A labelled water bottle is also recommended.

Teachers will escort toddlers on toilet breaks - feel free to let us know if your toddler wears nappies.

Concert - Cameras:

No cameras or recording equipment are allowed in the venue - high quality photos and video are available for purchase after the concert direct from our hired photographer and videographer. This leaves you free to enjoy the concert, and means that performers and fellow audience members are not distracted or inconvenienced by another audience member's recording. St Mary's venue staff may ask you to leave the auditorium if you are found to be recording performances, so please ensure you put away all potential recording devices to avoid issues. No refunds or ticket replacements are available to guests found recording any part of a performance.

Concert - Photos and DVDs:

Photos are available for ordering directly from the concert photographer's website www.danceworksphotography.com.au after the concert (please allow time for editing and uploading). Cards with the 2017 Gallery Password will be handed out on Dress Rehearsal/ Photo Day (3rd December) so please take one and keep it safe as passwords are required to access galleries for privacy reasons.

A DVD of the concert is available for purchase each year. Please remember that DVD costs will **increase** after the concert has taken place, so it's best to pre-order yours well before the concert date. The DVD will take **at least 8-10 weeks** to professionally produce and package. You will be notified via email when your order is ready to be picked up in Term 1 2018. If you are moving or unable to pick your DVD up, you'll need to inform us via email, provide a postal address, and pay for postage fees.

More information about ordering DVDs will be available in Concert Info Pack 2.

Concert - Etiquette:

We ask that audience members stay seated during performances (unless you are leaving to settle a disruptive baby or toddler), and that they stay for the entire performance. For information about collecting your toddler midway through a performance please see above in the 'Arrival' section.

Concert - Tickets:

Tickets will be available for purchase via www.trybooking.com. They will be released later in the year, and their release will be announced in the WAPS newsletter, in emails to students, and in-studio by WAPS teachers and staff.

Adult and Child (12 yrs & under) tickets will be available, and all seating is allocated. Those who order first have priority when it comes to choosing seats, but please keep in mind that if you decide to order extra tickets after your original order, there is a good chance that not all seats will be next to each other.

Babies and toddlers (up to 3 years) are not required to purchase tickets provided they stay in a parent's lap the *entire* length of the concert (please also be courteous and remove them from the auditorium immediately if they become disruptive).

To avoid families missing out on tickets to the concert, WAPS will **reserve** two tickets (in the back row) per family. These tickets will remain reserved for your family until you make your online ticket purchase - once you've chosen and paid for your seats, we will release the two reserved tickets that have been held for you. This means you will have reserved and paid for whatever seats you selected yourself at www.trybooking.com. This is the fairest way to ensure that no parents miss out on watching their children perform, but it does mean that if you wait too long to purchase your tickets, you may find that you have missed out on selecting your preferred seats. You will *still need to pay for your tickets* if you are seated in the two seats reserved for you in the back rows. **Concert tickets sell out very quickly each year** so we do high recommend you carefully read newsletters, emails, and stay in communication with teachers to avoid missing the ticket release date.



Dates and Deadlines

Costume Measurements: Completed during class in Term 3 by WAPS staff.

Participation Confirmation: Must be received by WAPS no later than Term 3 Week 4 (Monday 7th August).

Costume Payments: Due by Term 3 Week 9 (Monday 11th September).

\$30 Costume Levy: Due by Term 3 Week 9 (Monday 11th September).

Dress Rehearsal: Sunday 3rd December at WAPS, (schedules available in Concert Info Pack 2).

Technical Rehearsal: Friday 15th December at Lady Wardle Performing Arts Centre, St Mary's, (times TBC in Concert Info Pack 2).

Concert: Saturday 16th December at Lady Wardle Performing Arts Centre, St Mary's, (times TBC in Concert Info Pack 2).

Participation

Participation must be confirmed using the form below no later than Monday 7th August.

Confirmation of 2017 WAPS Concert participation

_____ (name) **will / will not** (circle) participate in the 2017 WAPS concert in **all / some** (circle) of their enrolled classes.

If not participating in all class routines, please inform management in writing.

I understand that all costume, participation, and tuition costs must be paid for in full in order to participate in the concert, and that WAPS management reserves the right to refuse participation. I understand that I/my child take part in this performance at my own risk and that it is my responsibility to inform WAPS staff of any injuries or other issues that may affect my ability to perform or attend classes or rehearsals. I understand that there are **no refunds** on costume fees, the concert levy, tickets, or associated concert costs if I/my child am unable to participate. I understand that preparation for rehearsals and performance is my responsibility, as is wearing specified costume, props, hair and make-up when required.

_____ (Signature of parent/guardian, or adult WAPS student)

_____ (Name)

_____ (Date)