



2018 SENIOR CONCERT INFO PACK 1 (OF 2)



This pack contains initial information regarding 2018's **Senior Concert** showcase. Information in this pack pertains to students in our intermediate (11 - 13 yrs) and senior (13 - 17 yrs) classes.

Private music and dance students please discuss with your teacher directly.

This is the **FIRST** of **TWO** concert information packs, designed to give you all the details you need to prepare for your concert participation. This pack will deliver basic information about dates, venues and conditions of the concert and its associated rehearsals. The second pack, released in Term 4, will contain finer details like specific arrival times, costume requirements and rehearsal schedules, which are not yet available at this time.

Please read this pack thoroughly - if you have any questions, please contact administration on dance@waps.com.au or (08) 9388 6970.

All Concert Packs, ticketing links, and schedules will be uploaded to www.waps.com.au/concert and accessible with the password WAPSCO2018

★ **When is the concert?**

2018's concert will be held on Saturday 15th December, with a technical rehearsal on Friday 14th December.

A dress rehearsal will take place on Sunday 2nd December, at the WAPS Subiaco studio.

★ **What time is the concert?**

Specific start times and schedules will be made available in Concert Info Pack 2, however generally the Senior concert starts in the evening around 6pm. For a guide to rehearsal times, please see the *Rehearsal* section of this info pack.

★ **Where is the concert held?**

2018's concert showcases will once again take place at the Lady Wardle Performing Arts Centre at St Mary's Anglican Girls School in Karrinyup. This is a state-of-the-art facility with sprung floors, high tech sound and lighting, excellent acoustics, and onsite parking for audiences.



The venue seats over 500 patrons and offers ample and secure backstage space for performers, who are supervised at all times by WAPS staff.

★ How much does it cost to participate?

There are extra fees associated with concert participation, necessary in order to cover the extra cost of putting on such a large-scale event.



Concert Levy: Every participating student must pay a \$35 Concert Levy in order to participate. This fee covers costs such as extra rehearsals, staff time, venue hire, license and insurances, etc. This fee is not refundable if you decide to cancel your participation in the concert.

Costume Hire Fee: Please see the *Costume* section of this information pack for details.

Term Fees: All participants must pay all their owing tuition fees in order to participate in the concert. Students with overdue tuition fees on their accounts will not be able to participate until payments have cleared.

WAPS tuition fees are **always** due before the first class of term.

★ Will there be extra rehearsals?

Yes! For such large-scale productions, rehearsal is an obvious necessity. Two rehearsals will take place outside of regular class time before the day of the concert:

REHEARSAL 1 - Dress Rehearsal/Photo Day:

Dress rehearsals take place at WAPS Subiaco, where each class runs through their items in costume, hair and make up, followed by a quick professional photo shoot if they wish.

Date: Sunday 2nd December

Time: The schedule for the full day's rehearsal will be confirmed in Concert Info Pack 2.

Each class will be allocated one 5-10 minute slot per performance item. Students are only required to stay for their classes' allocated timeslots and may leave after they have rehearsed all items and returned their costumes.

If you are in multiple classes, you may have some quick costume changes to do. This is perfectly normal and your teachers will be made aware and wait for you where necessary.

Venue: The WA Performance School, Subiaco

Requirements: Stage hair and makeup is required, and costume must be worn. More information about this will be released in Concert Info Pack 2.



REHEARSAL 2 - Technical Rehearsal:

A technical rehearsal is required not only so students can familiarise themselves with the venue and protocols of the concert, but so that technical staff can program and test lighting and sound cues - vital for the smooth running of the concert.

Date: Friday 14th December

Time: Specific times will be confirmed in Concert Info Pack 2. Senior students are generally scheduled to rehearse from around noon and may leave after they have rehearsed all items.

Venue: Lady Wardle Performing Arts Centre, St Mary's Anglican School.

Requirements: Hair and make up *are not* required for this rehearsal. Some individual students may be provided with their costumes in order to test lighting colours, but not everyone.



Absolutely no guests, parents, or non-performers are allowed in the auditorium at any time on Technical Rehearsal day. Parents are not required to be backstage during the rehearsal.

★ **Do we need to purchase costumes?**

For most of our dance students, costumes will be co-ordinated by WAPS. Whilst some studios require families to purchase all costumes, WAPS allows students the choice to either *hire* OR *purchase*. Measurements for junior students are taken during class time in Term 3 and costumes are ordered from overseas by WAPS. As such, any new students enrolling in WAPS for the first time after Term 3 may not be able to participate in the concert.

Costumes are ordered to each performer's measurements, and will vary greatly depending on the style of dance. Do note that most dance costumes require a snug fit in order to avoid sagging or falling down (or off) during dances.

★ **How much is costume hire?**

Costume hire fee is \$44 per costume.

This fee includes the ordering, care, maintenance, cleaning, sourcing, insurance and storage of the costume. This costume will remain the property of WAPS at all times and must be returned after every rehearsal, and once the concert is over. If you or your child removes a hired costume from the rehearsals or concert, you will be liable to pay full purchase costs.

★ How much are costumes to purchase?

Alternatively, costumes can be purchased instead of hired. Costs of purchase will vary depending on the costume; prices will be made available to parents on the day of the dress rehearsal, when students try the costumes on for the first time. Students **may not take purchased costumes home until after the concert, even if already paid for.**

★ Are all students required to have a WAPS costume?

Usually music and drama students are asked to provide their own costumes, according to teacher instructions.

Sometimes dancers may also be asked to provide all or part of their costume themselves, depending on the routine. Costume fees will not apply to students who are not required to hire/purchase any costume item from WAPS.

If you have been asked to provide your own costumes, information will be provided to parents by late Term 3/early Term 4 in order to give families enough time to coordinate.

★ What are hair and make up requirements?

General guidelines for dance students are listed below, however teachers may request specific changes depending on class routines (please consult them or Concert info Pack 2 before making any purchases!).

Hair: Up in a high ponytail, or a bun for ballet/acro, with all wisps gelled, sprayed or pinned back.

Tights: Non-shimmer tan dance tights, or pink tights for ballet. No tights for acro.

Shoes: Dependent upon the discipline of dance. Style/colour will be assigned in Concert Info Pack 2.

Make up: Stage make up is required for *all students* regardless of age or gender (including music and acting students), as the harsh stage lighting will dramatically wash out all faces, to the point where they may not be visible from the audience, or on DVD or photos. For girls, please apply foundation and blush to match skin tone, along with mascara (older students may wear false lashes if they prefer), brown eyeshadow and lipstick in a red-pink shade. Boys should wear foundation and blush/bronzer to match skin tone, as well as light brown eyeshadow, simply to ensure that eyes are defined and visible from the audience.

Notes for Older Students: Absolutely no fake tan must be worn with costumes, and families will be liable for purchase costs if costumes are stained. Please ensure all underwear and bras are suitable for performance - no bra straps should be visible under costumes of any shape (clear plastic straps or specialist dance underwear recommended).

★ How can we access music to rehearse to?

Rehearsing at home is vital to ensure that all choreography, repertoire or scripts are committed to memory, and to help students perform at their very best. As such, we make music tracks available for students to rehearse with at home.

By early term 4, WAPS will make a cloud link available to concert participants. This link will contain music to download for home rehearsal use.

★ How will WAPS communicate information about the concert?

The www.waps.com.au/concert page (where you found this pack) will be regularly updated as more information becomes available.

It's important to make sure that you're receiving WAPS newsletters in your email inbox, as these often contain important dates and reminders for concert season. Please ensure any emails from @waps.com.au addresses are not being redirected to your spam or promotions folder; please also ensure you do not unsubscribe from 'Dance-Studio Pro' mailouts and statements.

Families may also like to download Team App (it's free!) to your mobile device and join the "WAPS" team, to receive notifications when newsletters or info packs are released.

★ How do I register for the concert?

Your participation in the concert must be confirmed with us **in writing** using the form attached to this pack, which you may email to dance@waps.com.au, or leave with reception staff (not class teachers) at the studio. Please check the *Deadlines* section of this pack for more information about when this is due.

★ What happens on the day of the concert?

On the day of the concert (15 December), students are required to arrive backstage 1.5 hours prior to the show. Exact times will all be confirmed in Concert Info Pack 2.

Students should arrive with all hair and makeup completed.

Parents will drop their children off backstage before heading to the auditorium to be seated for the show. Parents and non-WAPS staff are *not allowed backstage at any point on concert day*. Our team of trained staff and assistants will supervise all children backstage, assist with all concert preparation (including costumes and toilet breaks) and ensure their safety and comfort.

We ask that you do stay for the entire length of the concert, rather than leaving after your performance item, especially as all students are involved in the finale - it is also good performer etiquette.

★ What happens backstage during the concert?

Performers must stay in their designated areas throughout the concert - either side of stage (if they're about to perform), or backstage in their designated rehearsal room. All children are supervised at all times by WAPS staff and **guests, parents or other non-performers are not to be backstage at any time during the concert.**

Parents of students under 4 years should read the Toddler Concert Info Pack for information on backstage access for parents of very young students.

★ Can I pack my child games, activities, food or drink?

Many families pack games or activities to keep children occupied during any long breaks backstage - these items must be well-labelled, and WAPS cannot accept responsibility for any lost or damaged items. A packing list is encouraged so that staff can help students check they have all their possessions before they leave after the concert.

Designated eating areas will be marked out on the day - **no food or drink is to be consumed outside of these areas.** Please do not pack any food or drink that will be messy to consume, as this risks damaging costumes, which may incur extra fees. Please do not pack any food or drink that contains common allergens like nuts, and instruct all young children that they are **not allowed to share food** with their classmates, even if they have no food/drinks of their own! We ask that you feed your child a good meal before dropping them off to the venue, so that they are not hungry too soon after they arrive. A labelled water bottle is also recommended.

★ Can my child leave the concert without a parent?

No. If your teen has your permission to leave the concert venue unsupervised (i.e. not with a parent or guardian), please advise us in writing at least 7 days in advance. WAPS policy requires that children are released from external events only when collected by a parent or guardian.

★ Can I record the concert myself?

No cameras or recording equipment are allowed in the venue. High quality photos and video are available for purchase (orders open around Term 3/4) from our hired photographer and videographers. This leaves you and other audience members free to enjoy the concert in person, and means that performers and guests are not distracted or inconvenienced by another audience member's recording. St Mary's venue staff may ask you to leave the auditorium if you are found to be recording performances, so please ensure you put away all devices prior to the show. No refunds or ticket replacements are available to guests who are asked to leave due to the non-compliance of the venue's or WAPS' policies.

★ How can I find photos and videos of the concert?

Photos are available for ordering directly from the concert photographer's website www.danceworksphotography.com.au. Cards with the 2018 WAPS Gallery Password are handed out on dress rehearsal day, please take one and keep it safe as passwords are required to access galleries, for privacy reasons.

A DVD of the concert is available to purchase each year. Please remember that DVD costs will **increase after the concert** has taken place, so it is always best to pre-order yours well before the concert. **The DVD will take at least 8-10 weeks to professional produce and package.** You will be notified via email when your order is ready to be picked up from the studio in Term 1 2019. If you are moving, or unable to pick up your DVD, you'll need to inform us via email, provide a postal address, and pay postage fees. More information about ordering DVDs will be available in Concert Info Pack 2.

★ What do I need to know about concert etiquette?

We ask that audience members stay seated during performances (unless you are leaving to settle a baby or toddler), and that they stay for the entire concert to show support for their fellow school mates. Should you have an unsettled or crying child, we ask that you kindly settle the child in the foyer before returning to the auditorium to avoid any distractions to our young performers on stage.

First time performers or families should ask WAPS staff if they have any questions about concert etiquette. All performers will be given instructions by WAPS staff before the concert starts, and behavioural expectations will be made clear. Performers who do not comply with behavioural expectations may be asked to sit out during performances.

★ How do I purchase tickets to the concert?

Tickets will be available to purchase from www.trybooking.com later in the year (usually released around November). The release of tickets will be announced in the WAPS newsletter, "Dance-Studio Pro" portal emails, and in-studio announcements by WAPS teachers. As per above, please ensure you are receiving all newsletters and notifications, or follow us on social media!

Adult and Child (12 yrs & under) tickets will be available, and all seating is allocated. Those who order first will have priority when it comes to choosing their own seats, but please keep in mind that if you decide to order extra tickets at a later date, there is a very good chance that not all your seats will be next to each other.

Babies and toddlers (up to 3 years) are not required to purchase tickets, provided they stay in a parent's lap for the *entire* length of the concert. Please also be courteous and remove them from the auditorium immediately if they do become disruptive.

★ **I heard that tickets sell out quickly – I don't want to miss out!**

To avoid families missing out on tickets to the concert, WAPS will **reserve** two tickets (in the back row) per family **until one week before the show**.

Once you have chosen and paid for your seats (you may select any available seats on the venue map!), we will release those two reserved tickets that have been held for you, for general sale. This means you that whichever seats you have selected and purchased for yourself at www.trybooking.com will be your seats for the concert.

If you do not make your purchases by the week before the show, we will assume you do not require any tickets and all remaining tickets will be released for general sale.

This is the most fair way to ensure that no parents miss out on watching their children perform from the show selling out early, but it does mean that if you wait too long to purchase your tickets, you may find that you have missed out on selecting your preferred seats in the venue. You **will still need to order and pay for your tickets online** if you are seated in the two seats reserved for you in the back rows. **Concert tickets sell out very quickly each year** so we do recommend you carefully read newsletters, emails and stay in communication with teachers to avoid missing the ticket release date.



Dates and Deadlines

Participation Confirmation: Must be received by WAPS admin team, no later than Term 3 Week 5 (**Monday 13th August**)

Costume Measurements: Completed during class in Term 3 by WAPS staff.

Costume Payments: Due by Term 3 Week 9 (**Monday 10th September**)

\$35 Concert Levy: Due by Term 3 Week 9 (**Monday 10th September**)

Dress Rehearsal: Sunday 2nd December, at WAPS
(Schedules available in Concert Info Pack 2)

Technical Rehearsal: Friday 14th December at St Mary's
(Schedules available in Concert Info Pack 2)

Concert: Saturday 15th December at St Mary's
(Schedules available in Concert Info Pack 2)

** Please complete the participation form at the end of this pack.**



2018 Concert Participation (Senior)

Participation must be confirmed using the form below no later than Monday August 13th.

_____ (student name) **will / will not** (circle) participate in the 2018 WAPS concert in **all / some** (circle) of their enrolled classes. *If not participating in all class routines, please inform management in writing.*

I understand that all costume, participation, registration and tuition costs must be paid for in full in order to participate in the concert, and that WAPS management reserves the right to refuse participation. I understand that I/my child take part in this performance at my own risk and that it is my responsibility to inform WAPS of any injuries or other issues that may affect my ability to perform, attend classes, or rehearse. I understand that there are **no refunds** on costume fees, concert levy, tickets, DVDs, photos, or other associated costs if I/my child do not participate. I understand that preparation for rehearsals and performance is my responsibility, as is wearing/providing specified costume, props, hair, make up when required.

By signing this form and agreeing to participate in the 2018 WAPS concert, I agree to be held liable for all costs outlined in the pack above and assume all risks involved in participating in this event. I understand that if I withdraw for whatever reason I am still liable for the above costs.

_____ (parent/guardian signature, or adult student signature)

_____ (full name of signature) _____ (date)