



# 2019 Toddler Concert Info Pack 1 (of 2)



This is the FIRST of TWO concert information packs, designed to give you all the details you will need to prepare for your concert participation. This pack will deliver basic information about dates, venues and conditions of the concert and its associated rehearsals. The second pack, released in Term 4, will contain finer details like specific arrival times, costume requirements and rehearsal schedules, which are not yet available at this time.

Please read this pack thoroughly - if you have any questions, please contact administration on [dance@waps.com.au](mailto:dance@waps.com.au) or (08) 9388 6970.

**All Concert Packs, ticketing links, and schedules will be uploaded as they become available to [www.waps.com.au/concert](http://www.waps.com.au/concert) and accessible with the password WAPS2019**

### ★ Who is this information pack for?

This pack contains initial information regarding **2019's Junior Concert** showcase, specifically for students in our **Tiny Toddlers** classes only.

If your child is in the following classes, this information pack will apply to you:

- Tiny Ballerinas (Tuesdays, Wednesdays)
- Little Groovers (Wednesdays, Saturdays)
- Tiny Singing and Drama
- Pre-Junior Singing and Music

*If your child is not in the above classes, please head over to our Concert Portal*

*[www.waps.com.au/concert](http://www.waps.com.au/concert) (password WAPS2019) to access the correct information pack for your age group.*

### ★ When is the concert?

2019's concert will be held on Sunday the 1st of December, with a technical rehearsal on Saturday 30th of November held at the concert venue.

A dress rehearsal will take place on Sunday 17th of November, at the WAPS Subiaco studio.

### ★ What time is the concert?

Specific start times and schedules will be made available in Concert Info Pack 2, however generally the Junior concert starts late morning/noon. For a guide to rehearsal times, please see the *Rehearsal* section of this info pack.

### ★ Where is the concert held?

2019's concert showcases **will take place at a new venue: The Joy Shepherd Performing Arts Centre at St Hilda's Anglican School for Girls**. This wonderful venue seats over 500 patrons, with state-of-the-art facilities for our students and guests to enjoy. All students will be supervised backstage at all times by WAPS staff. **Please note this is a different venue from past concerts.**





## ★ Why participate in the concert?

Participation in the concert is not compulsory, however it is highly recommended for students of any age.

Participating in the concert is a wonderful opportunity to develop students' confidence, reward them for all their hard work throughout the term, and give them a sense of pride and ownership over their performance. Exposure to performing in front of others in a safe, warm and friendly environment can help alleviate future anxiety or nerves, particularly in children of a young age - next time they need to be brave, they can look back upon their fun and successful experience at the concert and remember how talented and strong they really are!

Performing at the concert teaches children about the process of learning and preparing for a large event, about interacting with peers and other adults, and promotes creativity, courage, pride in personal achievements, resilience, and teamwork.

## ★ What if I decide not to participate in the concert?

No problem! Students who decide to not participate in the concert are still welcome to come to classes all the way through to the end of the year!

While some concert planning will take place in classes, all classes will run as per usual and students are welcomed to come to every class and continue to learn technical skills and choreography like they would any other term.

**Please note, no WAPS classes will run on Saturday 30th November (day of technical rehearsal).**

## ★ How much does it cost to participate?

There are extra fees associated with concert participation, necessary in order to cover the extra cost of putting on such a large-scale event.

**Concert Levy:** Every participating student must pay a \$35 Concert Levy in order to participate. This fee covers costs such as extra rehearsals, staff time, venue hire, license and insurances, etc. This fee is not refundable if you decide to cancel your participation in the concert.

**Concert T-shirt (optional):** For a \$20 fee, each performer will also receive a souvenir Concert T-Shirt, to be worn backstage during the concert and rehearsals. The shirt can also be worn as a uniform to weekly classes at WAPS! See below for more information.

**Costume Hire Fee:** Please see the *Costume* section of this information pack for details.

Please note that concert participants must pay all their owing tuition fees in order to participate in the concert. Students with overdue tuition fees on their accounts will not be able to participate until payments have cleared. **WAPS tuition fees are always due before the first class of term.**

## ★ Will there be extra rehearsals?

Yes! For such large-scale productions, rehearsal is a necessity. Two rehearsals will take place outside of regular class time before the day of the concert:

### **REHEARSAL 1 - Dress Rehearsal/Photo Day:**

Dress rehearsals take place at WAPS Subiaco, where each class runs through their items in costume, hair and make up, followed by a quick professional photo shoot if they wish.

**Date:** Sunday 17th November

**Time:** The schedule for the full day's rehearsal will be confirmed in Concert Info Pack 2. We aim to schedule all junior students for a morning rehearsal where possible.

Each class will be allocated one 5-10 minute slot per performance item. Students are only required to stay for their classes' allocated time slots. Parents are welcome to watch, and then take their children home as soon as they have returned their costumes after photos!

**Venue:** The WA Performance School, Subiaco

**Requirements:** Stage hair and makeup is required, and costume must be worn. Toddlers usually won't require full stage make-up for this rehearsal, but a light coat of red-pink lipstick is recommended for photo day. More information about this will be released in Concert Info Pack 2.



### **REHEARSAL 2 - Technical Rehearsal:**

A technical rehearsal is required not only so students can familiarise themselves with the venue and protocols of the concert, but so that technical staff can program and test lighting and sound cues - vital for the smooth running of the concert.

**Date:** Saturday 30th November

**Time:** Specific times will be confirmed in Concert Info Pack 2. Junior students are generally scheduled to rehearse in the morning and may leave after they have rehearsed all items.

**Venue:** Joy Shepherd Performing Arts Centre, St Hilda's Anglican School for Girls

**Requirements:** Hair and make up *are not* required for this rehearsal. Some individual students may be provided with their costumes in order to test lighting colours, but not everyone.

**Note: There will be no classes running at WAPS on Saturday 30th November.**

### ★ Can I supervise my child backstage at the Technical Rehearsal?

On Technical Rehearsal day, parents will be allowed to stay in **backstage holding areas** with their children if they wish. However, please note that absolutely *no guests*, parents or non-performers are allowed in the **auditorium** at any time.

Alternatively, your child will be supervised throughout the rehearsal by trained WAPS staff, and you can pick them up as soon as they have finished rehearsing their items. More information about this schedule will be made available to you in Concert Info Pack 2.

### ★ Do we need to purchase costumes?

For most of our dance students, costumes will be coordinated by WAPS. Whilst most studios require families to purchase all costumes, WAPS allows students the choice to either *hire* OR *purchase*. Measurements for junior students are taken during class time in Term 3 and costumes are ordered from overseas by WAPS. As such, any new students enrolling in WAPS for the first time after Term 3 may not be able to participate in the concert.

Costumes are ordered to each performer's measurements, and will vary greatly depending on the style of dance.

Do note that most dance costumes require a snug fit in order to avoid sagging or falling down (or off) during dances!



### ★ How much is costume hire?

Costume hire fee is \$44 per costume.

This fee includes the ordering, care, maintenance, cleaning, sourcing, insurance and storage of the costume. This costume will remain the property of WAPS at all times and must be returned after every rehearsal, and once the concert is over. If you or your child removes a hired costume from the rehearsals or concert, you will be liable to pay full purchase costs.

### ★ How much are costumes to purchase?

Alternatively, if you love the costume and would like to purchase it instead of hiring, you will be given the option to do so on the day of dress rehearsal. Costs of purchase will vary depending on the costume; prices will be made available to parents on the day of the dress rehearsal, when students try the costumes on for the first time.

***Students may not take purchased costumes home until after the concert, even if already paid for.***



## ★ Are all students required to have a WAPS costume?

Usually music and drama students are asked to provide their own costumes, according to teacher instructions.

Sometimes dancers may also be asked to provide all or part of their costume themselves, depending on the routine. Costume fees will not apply to students who are not required to hire/purchase any costume item from WAPS.

If you have been asked to provide your own costumes, information will be provided to parents by late Term 3/early Term 4 in order to give families enough time to coordinate.

## ★ How do I order and pay for the Concert T-Shirt?

The Concert T-Shirt is a souvenir shirt for all participating students to keep and wear again! This shirt can be worn with leggings or shorts when students perform the concert finale dance at the end of each show (if not leaving during the interval), and also in classes and backstage at the venue. The shirt can also be worn in future weekly WAPS classes as studio uniform, so students can wear it with pride again and again. This will ensure all students are easily identifiable at the concert and in the studio and will also be a great way to remember the concert day!

The Concert T-Shirt (\$20) is ordered and paid for the same time as your concert levy (please provide your sizing with your concert consent form).

## ★ What are hair and make up requirements?

General guidelines for dance students are listed below, however teachers may request specific changes depending on class routines (please consult them or Concert info Pack 2 before making any purchases!).

**Long Hair:** Up in a high ponytail, or a bun for ballet/acro, with all wisps gelled, sprayed or pinned back.

**Short Hair:** Neat and off the face/eyes, pinned/gelled back if necessary.

**Tights:** Non-shimmer tan dance tights, or pink tights for ballet. No tights for acro.

**Shoes:** Dependent upon the discipline of dance. Style/colour will be assigned in Concert Info Pack 2.

**Make up:** We know that all our Tiny Toddler students have beautiful skin and faces, however the lights at the venue will dramatically wash out their faces, to the point where they may not be clearly visible from the audience (or in your DVD or photos!). As such, stage make up is necessary for all students regardless of age or gender (including music and acting students).

For girls, please apply light foundation and blush to match skin tone, brown eyeshadow and lipstick in a red-pink shade. Boys should wear foundation and blush/bronzer to match skin tone, and may also apply light brown eyeshadow, simply to ensure that eyes are defined and visible from the audience.



### ★ How can we access music to rehearse to?

Rehearsing at home is vital to ensure that all choreography, repertoire or scripts are committed to memory, and to help students perform at their very best. As such, we make music tracks available for students to rehearse with at home.

By early term 4, the WAPS Cloud link for all music will be updated on the Concert Hub page. This link will contain music to download for home rehearsal use.

### ★ How will WAPS communicate information about the concert?

The [www.waps.com.au/concert](http://www.waps.com.au/concert) page (where you found this pack) will be regularly updated as more information becomes available.

It's important to make sure that you're receiving WAPS newsletters in your email inbox, as these often contain important dates and reminders for concert season. Please ensure any emails from **@waps.com.au** addresses are not being redirected to your spam or promotions folder; please also ensure you do not unsubscribe from 'Dance-Studio Pro' mailouts and statements.

Families may also like to download Team App (it's free!) to your mobile device and join the "WAPS" team, to receive notifications when newsletters or info packs are released.

### ★ How do I register for the concert?

Your participation in the concert must be confirmed with us **in writing** using the form attached to this pack, which you may scan and email to [dance@waps.com.au](mailto:dance@waps.com.au), or leave with reception staff (not class teachers) at the studio. Please check the *Deadlines* section of this pack for more information about when this is due.

### ★ What happens on the day of the concert?

On the day of the concert (1st December), students are required to arrive backstage 1.5 hours prior to the show. Exact times will all be confirmed in Concert Info Pack 2.

Students should arrive with all hair and makeup completed.

Parents will drop their children off backstage before heading to the auditorium to be seated for the show. Our team of trained staff and assistants will supervise all children backstage, assist with all concert preparation (including costumes and toilet breaks) and ensure their safety and comfort. In the event that your child becomes distressed we will attempt to contact you via mobile phone call and/or SMS (but please ensure the phone is silenced whilst in the auditorium).



### ★ Can I stay with my child backstage?

Parents of Tiny Toddlers may choose to stay with their child backstage upon arrival, however will be asked to leave approximately 45mins before the concert starts to allow our staff time to warm up and prepare the children for the show. Parents are **not allowed backstage while the concert is running**, however parents of toddlers are able to come to the backstage door and let us know if they need to collect their child during the interval.

### ★ Can I collect my child before the end of the concert?

Yes! Our Tiny Toddler students will dance in the first half of the concert, and can then be collected **during the interval**. You are welcome to watch the rest of the concert with your Tiny Toddler student *sitting on your lap* in the auditorium, or they can be supervised for the remainder of the concert backstage by trained WAPS staff.

Please note that collection can only be done during the interval, not during the concert.

### ★ What happens backstage during the concert?

Performers must stay in their designated and secured rooms throughout the concert with our trained staff and helpers. They will be guided and supervised to either side of the stage when it is time for them to perform, or backstage in their designated toddler rehearsal room (separate from our older junior performers). All children are supervised at all times by WAPS staff and **guests, parents or other non-performers are not to be backstage at any time during the concert.**

### ★ Can I pack my child games, activities, food or drink?

Many families pack games or activities to keep children occupied during any long breaks backstage - these items must be well-labelled, and WAPS cannot accept responsibility for any lost or damaged items. We do not recommend messy activities that can mark costumes (like textas for colouring), or easily-lost items, but will have staff allocated to supervising and entertaining students when they are not preparing to perform. We usually provide a DVD to watch and some WAPS colouring sheets (pencils only please, no texta).

Designated eating areas will be marked out on the day - **no food or drink is to be consumed outside of these areas**. Please do not pack any food or drink that will be messy to consume, as this risks damaging costumes, which may incur extra fees. Please do not pack any food or drink that contains common allergens like nuts, and instruct all young children that they are **not allowed to share food** with their classmates, even if they have no food/drinks of their own! We do ask that you feed your child a good meal before dropping them off to the venue, so that they are not hungry too soon after they arrive. A labelled water bottle is also recommended. Teachers of the appropriate gender will escort toddlers on toilet breaks - please advise us in advance if your toddler wears nappies.



### ★ Can I record the concert myself?

No cameras or recording equipment are allowed in the venue. High quality photos and video are available for purchase (orders open around Term 3/4) from our hired photographer and videographers. This leaves you and other audience members free to enjoy the concert in person, and means that performers and guests are not distracted or inconvenienced by another audience member's recording. St Hilda's venue staff may ask you to leave the auditorium if you are found to be recording performances, so please ensure you put away all devices prior to the show. No refunds or ticket replacements are available to guests who are asked to leave due to the non-compliance of the venue's or WAPS' policies.

### ★ How can I find photos and videos of the concert?

Photos are available for ordering directly from the concert photographer's website [www.danceworksphotography.com.au](http://www.danceworksphotography.com.au). Cards with the 2019 WAPS Gallery Password are handed out on dress rehearsal day, please take one and keep it safe as passwords are required to access galleries, for privacy reasons.

A DVD of the concert is available to purchase each year. Please remember that DVD costs will **increase after the concert** has taken place, so it is always best to pre-order yours well before the concert.

**The DVD will take at the very least 10 weeks to professionally edit, produce and package.**

You will be notified via email when your order is ready to be picked up from the studio in Term 1 2020. If you are moving, or unable to pick up your DVD, you'll need to inform us via email, provide a postal address, and pay postage fees.

More information about ordering DVDs will be available in Concert Info Pack 2.

### ★ What do I need to know about concert etiquette?

We ask that audience members stay seated during performances (unless you are leaving to settle a baby or toddler), and that they stay for the entire concert to show support for their fellow school mates. Should you have an unsettled or crying child, we ask that you kindly settle the child in the foyer before returning to the auditorium to avoid any distractions to our young performers on stage.

First time performers or families should ask WAPS staff if they have any questions about concert etiquette. All performers will be given instructions by WAPS staff before the concert starts, and behavioural expectations will be made clear. Performers who do not comply with behavioural expectations may be asked to sit out during performances.

## ★ How do I purchase tickets to the concert?

Tickets will be available to purchase from [www.trybooking.com](http://www.trybooking.com) later in the year (usually released early November). The release of tickets will be announced in the WAPS newsletter, "Dance-Studio Pro" portal emails, and in-studio announcements by WAPS teachers. As per above, please ensure you are receiving all newsletters and notifications, or follow us on social media!

Adult and Child (12 yrs & under) tickets will be available, and all seating is allocated. Those who order first will have priority when it comes to choosing their own seats, but please keep in mind that if you decide to order extra tickets at a later date, there is a very good chance that not all your seats will be next to each other.

Babies and toddlers (up to 3 years) are not required to purchase tickets, provided they stay in a parent's lap for the *entire* length of the concert. Please also be courteous and remove them from the auditorium immediately if they do become disruptive, particularly as our performances are recorded for the WAPS DVD.

## ★ I heard that tickets sell out quickly – I don't want to miss out!

To avoid families missing out on tickets to the concert, WAPS will **reserve** two tickets (in the back row) per family **until one week before the show**.

Once you have chosen and paid for your seats (you may select any available seats on the venue map!), we will release those two reserved tickets that have been held for you, for general sale. This means you that whichever seats you have selected and purchased for yourself at [www.trybooking.com](http://www.trybooking.com) will be your seats for the concert.

If you do not make your purchases by the week before the show, we will assume you do not require any tickets and all remaining tickets will be released for general sale.

This is the most fair way to ensure that no parents miss out on watching their children perform from the show selling out early, but it does mean that if you wait too long to purchase your tickets, you may find that you have missed out on selecting your preferred seats in the venue. You **will still need to order and pay for your tickets online** if you are seated in the two seats reserved for you in the back rows. **Concert tickets sell out very quickly each year** so we do recommend you carefully read newsletters, emails and stay in communication with teachers to avoid missing the ticket release date.





## Dates and Deadlines

**Participation Confirmation:** Must be received by WAPS admin team, no later than Term 3 Week 9 (**Monday 16th September**)

**Costume Measurements:** Completed during class in Term 3 by WAPS staff.

**Costume Payments:** Due by Term 3 Week 10 (**Monday 23rd September**)

**\$35 Concert Levy & \$20 T-Shirt:** Due by Term 3 Week 10 (**Monday 23rd September**)

**Dress Rehearsal: Sunday 17th November**, at WAPS  
(Schedules available in Concert Info Pack 2)

**Technical Rehearsal: Saturday 30th November** at St Hilda's (*please note new venue for 2019*)

(Schedules available in Concert Info Pack 2)

**No classes will run at WAPS on this day.**

**Concert: Saturday 1st December** at St Hilda's (*please note new venue for 2019*)  
(Schedules available in Concert Info Pack 2)

***\* Please complete the participation form at the end of this pack.\****



# 2019 Concert Participation

## (Junior)

Participation must be confirmed using the form below no later than Monday September 16th.

\_\_\_\_\_ (student name) **will / will not** (circle) participate in the 2019 WAPS concert in **all / some** (circle) of their enrolled classes. *If not participating in all class routines, please inform management in writing.*

I understand that all costume, participation, registration and tuition costs must be paid for in full in order to participate in the concert, and that WAPS management reserves the right to refuse participation. I understand that I/my child take part in this performance at my own risk and that it is my responsibility to inform WAPS of any injuries or other issues that may affect my ability to perform, attend classes, or rehearse. I understand that there are **no refunds or credits** on costume fees, concert levy, tickets, DVDs, photos, or other associated costs if I/my child do not participate. I understand that attendance of a minimum required number of classes, as well as preparation for rehearsals and performance is my responsibility, as is wearing/providing specified costumes, props, hair, make up when required.

By signing this form and agreeing to participate in the 2019 WAPS concert, I agree to be held liable for all costs outlined in the pack above and assume all risks involved in participating in this event. I understand that if I withdraw for whatever reason I am still liable for the above costs.

**YES, I would like to purchase a 2019 Souvenir Concert T-Shirt for \$20**

(Tick)

**PLEASE COMPLETE - Approx Costume Size Guide.**

*Measure with tape close to body (measurements will be checked in class also):*

Bust: (cm) \_\_\_\_\_ Waist: (cm) \_\_\_\_\_

Hips: (cm) \_\_\_\_\_ Length from Hip Bone to Ankle: (cm) \_\_\_\_\_

Normal Shirt Sizing (*i.e. Child Small/8 or Adult Medium/10*): \_\_\_\_\_

\_\_\_\_\_ (parent/guardian signature, or adult student signature)

\_\_\_\_\_ (full name of parent/adult student) \_\_\_\_\_ (date)